

**NIOBRARA COUNTY LIBRARY**  
**Hot Spot Circulation Policy**

The Niobrara County Library has established a Wi-Fi hotspot lending program to provide patrons in our community with internet access. Patrons will be able to take advantage of our Wi-Fi hotspot lending program with a Niobrara County Library card in good-standing.

The library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Wi-Fi hotspots may be borrowed by Niobrara County Library adult card holders with library cards in good-standing. Checkout is limited to one per household at any given time. The library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices.

Wi-Fi hotspots are available at the Circulation Desk on a first-come, first-served basis. At the time of check-out, a patron must complete a Mobile Device Agreement.

Hotspots may be borrowed for one week. They must be returned by or on the date due. The library has a zero-tolerance policy if the mobile device is overdue. If damage to the device is discovered by library staff, these costs will be added to the patron's account. If a hotspot is not returned, the borrower will be charged a \$200 replacement cost. If devices are not returned in a timely manner, the patron loses the ability to borrow hotspots in the future. Civil and criminal action may be taken if the borrower fails to pay the replacement cost for a lost device.

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**Document Review Dates**

<b>Policy Name:</b>	<b>Library Code of Conduct Rules</b>
Policy Basis:	Wyoming Library Law, PLA Planning for Results Library Service
Effective Date:	01/13/2020
Next Review/Revision Date:	2026
Reviewed:	02/13/2023
Approved By:	Library Board of Trustees 01/13/2020