

**NIOBRARA COUNTY LIBRARY BOARD OF TRUSTEES AND LIBRARY EMPLOYEE  
CONFLICT OF INTEREST POLICY**

Officers, Board Members and Employees

No board member or committee member of the Niobrara County Library shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation on the Board or support boards. Other than compensation, no employee shall derive any personal profit or gain, directly or indirectly, by reason of his or her employment by the Niobrara County Library except through activities that may facilitate professional advancement or contribute to the profession such as publications and professional service and have been fully disclosed to the Library Board.

Each individual shall disclose to the Board any personal interest which he or she may have in any matter pending before the Board and shall refrain from participation in any decision on such matter.

Members of Niobrara County Library Board, Niobrara County Library Foundation, Inc. Board, Friends of the Niobrara County Library, Inc., committees, and staff shall refrain from obtaining any list of library patrons that results in personal benefit.

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**Statement of Associations**

This is to certify that I, except as described on the reverse of this sheet, am not now nor at any time during the past year have been:

A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with Niobrara County Library that has resulted or could result in personal benefit to me.

Any exceptions to the above are stated on the reverse of this sheet with a full description of the transactions, whether direct or indirect, which I have (or have had during the past year) with persons or organizations having transactions with Niobrara County Library.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Niobrara County Library position: \_\_\_\_\_



**Document Review Dates**

<b>Policy Name:</b>	<b>Conflict of Interest</b>
Original Date:	November 13, 2017
Revision Date:	3/13/2023
Next Operational Review Date:	2026
Approved by: County Librarian and Library Board of Trustees	

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