

**NIOBRARA COUNTY LIBRARY  
Mobile Device Circulation Policy**

The Niobrara County Library has established a mobile device lending program, including but not limited to Wi-Fi hotspots, internet-ready Chromebooks, laptops and other business tools to provide patrons in our community with internet access and opportunities to grow their business.

The library is not responsible for any liability, damages or expense resulting from use or misuse of any of the devices or equipment including connections to other electronic devices or data loss resulting from use of device. Any use of the device(s) for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Mobile devices may be borrowed by Niobrara County Library adult card holders with library cards in good-standing. Check out is limited to one internet device per household at any given time; business tools may check out in multiples. The library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices. All of the original pieces and parts must be returned.

Mobile devices are available at the Circulation Desk on a first-come, first-served basis. At the time of check out a patron must complete a Mobile Device Agreement.

Hotspots, Chromebooks and similar items may be borrowed for one week. They must be returned by or on the date due. The library has a zero-tolerance policy if the mobile device is overdue. If damage to the device is discovered by library staff, these costs will be added to the patron's account. If an item is not returned, the borrower will be charged a replacement cost. If items are not returned in a timely manner, the patron loses the ability to borrow them in the future. Civil and criminal action may be taken if the borrower fails to pay the replacement cost for a lost device.

**Niobrara County Library  
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Document Review Dates**

<b>Policy Name:</b>	<b>Library Code of Conduct Rules</b>
Policy Basis:	Wyoming Library Law, PLA Planning for Results Library Service
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